

Discussion & interaction

Introducing an argument

First of all, I am/we are of the opinion that ...
It seems to me that ...
There can be no doubt that ...
The point I am trying to make is ...
I would like to point out that ...

Agreeing

I couldn't agree with you more.
You are (quite) right.
That's just my opinion.
That's exactly how I see it/feel about it.
You've got a good point here.

Disagreeing

I (totally) disagree with you.
Yes, possibly, but ...
I agree up to a certain point, but ...
Yes, but there is also another aspect we should consider.

Interrupting

Excuse me, may I jump in here?
Could I say something here?
May I add a word in?
May I come in here?

Contrasting

On the contrary, ...
The most obvious difference is ...
One contrast between ... and ... is that ...
Looking at both sides of the coin, we can say that ...

Giving examples / Emphasising

Let me give you an example.
What I mean is ...
Just let me explain ...
Look, it's like this: ...

Asking for someone's opinion

What do you think about ...?
What is your view on this?
How do you feel about ...?

Concluding / Summarising

Summing up, it can be said that ...
All things considered, ...
On the whole, ...
Finally, it needs to be mentioned that ...

Giving a presentation

Salutation and introducing the topic of your presentation

Good morning!/Good afternoon!/Hello everybody!
Today I would like to give a presentation about .../Today I have come here to tell you .../inform you about .../share my thoughts on ... with you/summarise ...

Giving an overview

In the first part of my presentation I will present/summarise/explain/outline ...
The second part will be about .../deal with .../focus on ... and in the final part of my presentation I will speak about .../suggest .../recommend ...

Structuring your presentation

Well, first of all, let me say that ...
Furthermore, I should mention that ...
On top of that, ...
Besides, ...
In addition, ...
We should not forget to mention that ...
I really feel that .../I truly believe that ...
What's more, ...

Concluding / Summarising

Finally, I would like to .../To conclude, ...
Please ask if you have any further questions.
Thank you for listening!

Describing statistics, graphs, charts and diagrams

Providing general information

The survey/statistics/graph/diagram/bar chart/pie chart/infographic ... shows ... (*overall topic*) in percentage points/million people/dollars ...

The survey was conducted by ... (*source*) in ... (*year*).

The period under review is from ... to ...

Summarising results

The statistics/survey/graph/diagram/bar chart/pie chart/infographic ... clearly shows/illustrates that ...

The majority/minority thinks/claims that ...
... per cent of the interviewed enjoy/feel that ...

Half/A third/A quarter of the people surveyed claim ...

According to the chart, ...

Analysing the results

Analysing the results, it is safe to say that .../one can say that ...

It is remarkable that ...

It is (*quite*) surprising that ...

The results prove/show that ...